



*From time to time really exciting things happen at UCAR and we will be sending you news splashes to keep you up to date!*

Hello Staff,

I know there are two federally recognized holidays coming up soon - Columbus Day on October 11th and Veteran's Day on November 11th. I wanted to remind you that UCAR's paid holidays and those of our federal partners aren't always the same, and UCAR's holiday schedule does not include these two holidays.

So as a reminder, when federal holiday schedules and UCAR holiday schedules are not aligned, UCAR personnel are expected to work and continue to advance collaborative projects. If you want to take the time off for these holidays, UCAR personnel may also use their paid Personal Time Off (PTO).

Please feel free to [reach out to me](#) if you have any questions.

Thank you,

A handwritten signature in black ink, appearing to read "M. Lawrence".