



From time to time really exciting things happen at CPAESS and we will be sending you news splashes to keep you up to date!

Hello Everyone,

You may have noticed a recent email concerning a Workday-based NOAA Harassment Training. This NOAA training is different from the UCAR Harassment Training, although there is some overlap. As an employee working at or with NOAA, you were automatically enrolled in this class. The training is self-paced and takes about 2 hours. This NOAA-specific training is mandatory.

When you click the link in this email it will bring you to a page that looks like this.

A screenshot of a UCAR web interface. At the top left is the "UCAR" logo. To its right is a search bar with a magnifying glass icon and the text "Search". Below the header, there is a section titled "View Event" followed by a link "Enroll in Content: NOAA Harassment Prevention and Reporting Training" and a three-dot menu icon. Underneath, there are three rows of information: "For" with the name "Dawn Mullally", "Overall Process" with the link "Enroll in Content: NOAA Harassment Prevention and Reporting Training", and "Overall Status" with the text "Successfully Completed". Below this is a tabbed interface with two tabs: "Details" (which is selected and has a blue underline) and "Process". Under the "Details" tab, there is a link "Learning Content" followed by "NOAA Harassment Prevention and Reporting Training". This link is circled in red. Below the link, the text "NOAA Harassment Prevention and Reporting Training" is displayed in a larger font.

If you click the link that is circled in red (as above) you will go to the education launch page (like below).

NOAA Harassment Prevention and Reporting Training

This course is required for you

Employees participating on NOAA IDIQ Contract EA-133-16-CQ-0051 are required to take Harassment Prevention and Reporting Training. Participants must complete annual training in accordance with NOAA Administrative Order (NAO) 202-1106, NOAA Sexual Assault and Sexual Harassment Prevention and Response Policy.

Four documents related to the training can be accessed within the module:

- NOAA Administrative Order (NAO) 202-1106
- NOAA Solicitation and Contract Language
- NOAA Harassment Prevention and Reporting Contacts
- NOAA Harassment Prevention and Reporting Acknowledgment Form

For questions about NOAA IDIQ please contact [Andrea Martinez](#).

[Hide All](#) ^

Start Course

NOT STARTED

★★★★★ (30)

Duration: **2 hours** Lessons: **4**

Delivery Mode: **Self-Directed**

CONTACTS

[Mary Helen Matthews](#)
Contact Person

[Save](#)

Employees who have completed the NOAA Harassment Prevention training in the last calendar year are not required to complete this additional training, though they will still receive the Workday notification. These employees will receive an email from Devon Duncan indicating their waived status. All other staff must complete the training.

You can click **Start Course** and watch the video at your convenience. We ask that you complete this required annual training by **January 25, 2022**. If you have any questions, please reach out to [Whitney Robinson](#) or [me](#).

Thank you so much for your help,